



WESTON CREEK COMMUNITY ASSOCIATION INC.

ANNUAL REPORT 2022 - 2023

WESTON CREEK COMMUNITY CENTRE

Weston Creek Community Association: President's Report to AGM 10 October 2023

In making my report about the Association's activities for the year I would like to open my remarks by welcoming everyone who has been part of our community over the past twelve months whether as users of our facilities and services, a tenant in our facilities, a participant in the activities or a visitor and participant in a community event in one of our facilities.

To all our members, I have great pleasure to be able to report to you that the 2022-23 year has again been very good for the Association and its supporters and clients. Hopefully it has been a good year for the members of the Committee and for our staff members as well.

In one sense this year reflects almost forty five years of providing activities and facilities for events and activities. While the underlying business of the Association in each year stays largely the same the specific activities offered in any year and the kind of events hosted in our facilities changes so there is always great variety. Whether it is masters squash social squash players, exercise classes, martial art training for all ages, family and community gatherings and celebrations, exhibitions of crafts and hobbies the year is full of activity that brings people together to enjoy their regular pastimes and special family and community events. This year has been full of happiness and sharing that has made the year worthwhile.

In addition to the events we have been used to and the business of operating five facilities across Canberra we have sought this year to bring to fruition some new activities that reflect issues in our communities. We have sought over several years to initiate a grants program to meet the needs of groups in the community as they provide services in their areas. This year we ran the initial grant program that saw about \$18,000 granted to community groups to buy recreational equipment and furniture or to upgrade and make more efficient use of their facilities and to enhance their capacity to deliver services.

During the year we have invested in upgrading our facilities capacity by installing audio visual equipment previously unavailable in our venues. We also have invested in repairs and maintenance to ensure our facilities are available in the best condition possible and replaced furniture (\$18,000) and fittings to ensure that users get the best possible experience from their use.

Our success involves a lot of people not just those who hire our facilities and participate in our activities but the Government, the Minister and particularly Property Group whose properties we manage. Our relationships with those authorities remain strong, cooperative and cordial. I would like to thank all those concerned for their support and partnership. No activities are possible without the willing, professional and enthusiastic support and involvement of our staff and the support and involvement of the members of the Management Committee: to all of those my thanks and gratitude and the pleasure of working with professional and generous people.

Ian Primrose

WESTON CREEK COMMUNITY ASSOCIATION INC.

Parkinson Street, Weston
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Email: info@westoncccentre.org.au
Website: www.westoncccentre.org.au

ABN: 37 734 209 657

COMMITTEE'S REPORT

We, the Committee members submit the financial report of the Weston Creek Community Association Incorporated for the financial year ended 30 June 2023.

COMMITTEE MEMBERS

The names of Committee members throughout the financial year and at the date of this report are: Ian Primrose, Frank Tottingham, Samara Purnell, Julianne McMaster, Bill Gemmell, Patricia Cattell, Deborah Miller, Colleen Daly, Roger Tomlins, Yung Tran, Inger Pretorius.

PRINCIPAL ACTIVITIES

The principal activity of the Association during the financial year was to manage Weston Creek Community Centre, Weston Neighbourhood Hall, Flynn Community Hall, Holt Neighbourhood Hall and Chifley Community Meeting Room. The Association also undertook community projects such as giving out community grants and donations to several community service organisations.

RESULT

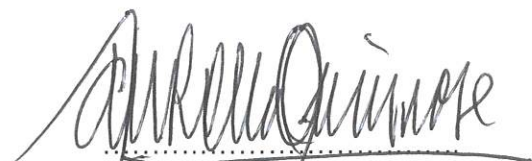
The WCCA's operating surplus for the financial year ended 30 June 2022 is \$14,213.83.

LIKELY DEVELOPMENTS

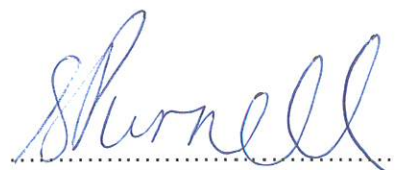
No changes in the operations of the Association are anticipated in the coming financial year.

This report is made and signed at Canberra in accordance with a resolution of the members of the Committee.

On behalf of the Committee



IAN PRIMROSE
PRESIDENT



SAMARA PURNELL
SECRETARY

Dated this 9 October 2023

Weston Creek Community Association: Treasurer's Report to AGM on 10 October 2023

This has been an uncertain year with challenges from rapidly escalating inflation, increasing interest rates to limit inflation, increasing cost of living putting pressure on discretionary expenditure. The cost of doing business including the provision of services has increased at a time when there has been concern about sustaining demand. Fortunately, the Association has been able to generate a surplus, demand has not diminished and interest rates have meant that our invested reserves have returned higher interest revenues.

The financial result for the year is therefore a positive one:

- The Association remains a going concern
- We can meet our commitments as they fall due
- We can maintain our activities as planned and
- We have performed well against our agreed budget and
- We have received an unqualified audit opinion, meaning that all our records and our financial management has met the standards required.

The outcome for the year shows the following:

- A trading surplus of \$14,213.83
- Income of \$506,897, up \$50,426 on the 2022 financial year
- Total expenditure of \$492,683.96, up \$109,245.90 on 2022. Mainly due to
 - Equipment replacement, \$23,222.77 compared to \$1,951.59
 - Repairs and maintenance and minor new works, \$23,522.93 compared to \$17,579.90
 - Salaries and wages \$296,012.13 compared to \$253,654.31 plus about \$5,000 salary on costs
 - Community grants \$18,765.95 which was entirely new expenditure.

The overall result demonstrated a healthy financial performance that has the following features:

- Growth in wealth (i.e. proprietor's funds)
- Increase in both current (e.g. refundable bonds) and non-current liabilities (e.g. staff provisions for leave), but these are variable throughout the year as activities are undertaken
- Increase in current assets (reductions to stock on hand and transfers of cash to term deposits)
- Increase in non-current assets.

The Auditor has provided an unqualified audit opinion indicating that our financial affairs and records are appropriate and meet the expected accounting standards; our transactions are transparent and recorded, properly approved and independently authorised which reduce the risk of fraud and waste or duplication.

As Treasurer I am pleased to report such a favourable result for the financial year which should provide confidence for the current year. I can also report that the result would not have been achieved without the competence, diligence, skill and dedication of our staff for which I am deeply grateful.

Ian Primrose

Independent audit report

To Weston Creek Community Association Inc. (Community Centre)

We have audited the accompanying financial report of **Weston Creek Community Association Inc. (Community Centre)** which comprises the statement of financial position as at 30 June 2023, and the statement of comprehensive income for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information.

The chair and the board of **Weston Creek Community Association Inc. (Community Centre)** are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and ACT Incorporated Associations legislations, where applicable and for such internal control as the board determine is necessary to enable the preparation and fair presentation of a financial report that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report whether due to fraud or error. In making those assessment, the auditor considers internal control relevant to the Centres' preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the board, as well as evaluating the overall presentation of the financial report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Opinion

In our opinion the financial report of **Weston Creek Community Association Inc. (Community Centre)** presents fairly, in all material respects the **Weston Creek Community Association Inc. (Community Centre)** financial position as at 30 June 2023 and of its financial performance for the year then ended in accordance with Australian Accounting Standards and ACT Incorporated Associations legislations.



M. Ravishanker FCPA
Auditor
13 September 2023

Weston Creek Community Association Inc. - Centre

Balance Sheet As At 30 June 2023

	<u>2023</u>	<u>2022</u>
	\$	\$
<u>Assets</u>		
<u>Current Assets</u>		
Cash		
Cash at bank (Centre)	68,153.00	221,207.92
Cash on hand	200.00	200.00
Term deposits	362,965.74	181,087.91
Other		
Stock on hand	-	2,144.00
Total Current Assets	<u>431,318.74</u>	<u>404,639.83</u>
<u>Non-Current Assets</u>		
Property Plant and Equipment		
Plant, equipment & Improvements - at cost	62,928.55	52,515.82
Less: Accumulated depreciation	(15,275.58)	(8,204.72)
Total Non-Current Assets	<u>47,652.97</u>	<u>44,311.10</u>
Total Assets	<u>478,971.71</u>	<u>448,950.93</u>
<u>Current Liabilities</u>		
Bonds	17,280.00	18,750.00
GST receivable	10,686.68	-
Payroll liability	4,618.25	-
Total Current Liabilities	<u>32,584.93</u>	<u>18,750.00</u>
<u>Non-Current Liabilities</u>		
Provisions		
Staff Leave Provision	62,854.41	60,882.39
Total Non-Current Liabilities	<u>95,439.34</u>	<u>79,632.39</u>
Total Liabilities	<u>95,439.34</u>	<u>79,632.39</u>
Net Assets	<u>383,532.37</u>	<u>369,318.54</u>
<u>Proprietors' Funds</u>		
Opening balance	369,318.54	296,285.39
Net profit / (loss)	14,213.83	73,033.15
Total Proprietors' Funds	<u>383,532.37</u>	<u>369,318.54</u>

Weston Creek Community Association Inc. - Centre

Profit & Loss Statement for the year ended 30 June 2023

	<u>2023</u>	<u>2022</u>
	\$	\$
Income		
Hire of rooms & offices	162,329.80	117,644.53
Hire of equipment	5,947.43	2,506.81
Hire of squash courts	31,255.02	27,708.99
Hire of Weston Neigh. Hall	94,588.53	72,494.74
Hire of Flynn C. H. Hall	88,763.18	65,409.60
Hire of Chifley C Room	39,264.49	40,968.69
Hire of Holt Neighbourhood Hall	50,671.16	48,467.40
Bank interest	1,877.83	1,213.16
Bookkeeping services	5,275.00	6,800.00
Course income	21,339.19	15,619.42
Secretarial services & Office support	3,852.66	2,159.03
Profit from sale of stocks	1,068.73	332.04
Squash racquet re-stringing fees	236.37	704.54
Donations & misc. Income	428.40	465.35
State government - COVID business support grant	-	53,976.91
Total Income	506,897.79	456,471.21
 Expenses		
Advertising and promotion	1,750.08	168.24
Audit fees	2,700.00	2,600.00
Bank fees & charges	2,497.97	2,179.32
Cleaning consumables	4,386.54	2,495.39
Perishables Written-off	2,144.00	-
Computer consumables & software	2,221.79	3,628.11
Contract cleaning	3,150.00	2,800.00
Depreciation expenses	7,070.86	4,362.48
Donations	1,950.00	-
Electricity	2,661.40	2,989.31
Equipment replacement	23,222.77	1,951.59
Consumables & general expenses	2,540.82	1,626.25
Community grants	18,765.95	-
Equipment for Weston N. Hall	-	649.90
Equipment for Flynn C.H.Hall	-	680.67
Equipment for Chifley C Room	-	265.37
Equipment for Holt C Room	-	167.27
Insurance	12,045.69	10,663.55
Long Service Leave Levy	4,392.05	3,790.41
Leave provision	6,050.20	11,939.79
Printing, postage & stationery	3,602.71	2,532.49

Weston Creek Community Association Inc. - Centre

Profit & Loss Statement for the year ended 30 June 2023

	<u>2023</u>	<u>2022</u>
	\$	\$
Rates	4,272.75	4,883.55
Rent (WNH)	9,861.30	6,381.81
Rent (CCR)	2,427.20	1,570.40
Rent (FCHH)	10,611.16	6,867.55
Rent (HNN)	6,852.30	4,434.40
Repairs, maintenance & minor works	23,522.93	17,579.90
Salaries & wages	296,012.13	253,654.31
Superannuation staff	28,309.56	23,305.89
Telecommunication	6,102.95	4,976.45
Trade waste	3,558.85	4,293.66
Total Expenses	<u>492,683.96</u>	<u>383,438.06</u>
Net Profit/(Loss)	<u>14,213.83</u>	<u>73,033.15</u>

WESTON CREEK COMMUNITY ASSOCIATION INC.

ANNUAL GENERAL MEETING

10 October 2023

WESTON CREEK COMMUNITY CENTRE
MANAGER'S REPORT

It is with pleasure that I present my report of the activities of the Weston Creek Community Centre and other facilities for the year 2022-2023 to the Association's Annual General Meeting.

2023 has been a stable year with no more disruptions from COVID restrictions and lockdowns. We have operated the full year compared to around 10 months as in 2022. Besides our normal, core business of managing the 5 facilities, the highlights of the year are more services towards contributing to other community organisations by giving out community grants, donations, fundraisings etc. We have also invested substantial funds to upgrade facilities and to purchase new equipment for our venues. Towards the end of the financial year, the impact of high living costs and tough economic times have started to be felt, reflected in the number of social gathering bookings across our halls.

During the year, bookings of both regular and casual recorded strong with no peak times (after 5pm weekdays) available in any of the halls except Chifley Community Meeting Room. Function bookings are strong particularly at the Weston Neighbourhood and Flynn Community Halls. Multiple functions in one weekend often occur at Flynn Community Hall where it is most popular with many community groups and families. Noise problems with neighbours especially at Weston Neighbourhood Hall in the previous years have been resolved with the installations of our own PA systems, stricter hiring rules and the use of security patrols at large gatherings.

With the employment of a part-time Facilities Officer, all facilities have been kept in excellent condition and timely improvements are also undertaken as needs arise. It has also helped sharing the workload in showing facilities to potential hirers and in some office administration works. We have a part-time cleaner and 2 contractors, working not just during the week but also in the many very early hours Saturday and Sunday mornings to ensure facilities are ready for different hirers.

We have invested a large amount (\$21,339) in purchasing equipment (new tables, PA systems, projector installations, new curtains etc.) as well as spending in repairs and maintenance (\$23,309) to keep all our facilities in good working order (floors resealing end of year, painting, new carpet in some offices etc). Major works which require the assistance of ACT Property Group are on requests and this financial year, funds have been approved for the modernisation of the Ladies bathroom/toilets and the Disabled toilet as well as fixing/replacement of Squash Court front walls.

We have invested much manpower and financial resources in the year to undertake several community services projects. A big thank you to Trish Cattell and others in helping designing the Grants Guidelines and Applications. A total of more than \$20,000 was given to various community groups in the WCCA inaugural Community Grants Program and other donations. From time to time, on requests for assistance from some charity groups and very small community groups, we offer the use of our venues free of charge or at substantially reduced hire rates. We also ran the Cancer Council Morning Tea on Friday 19 May 2023 with the financial assistance from Cooleman Court Shopping Centre. It is an event we plan to participate in annually to help raising funds for the Cancer Council. In the 2023-2024 budget, we again set aside \$20,000 for various community service projects that the Committee will see fit to fund. One of those projects is the free laundry facility for the home-less and needy people to be set up at the back of the Community Centre and hopefully this facility will be available early in the new year.

We have also planned to offer some information type workshops where experts are invited to give talks to our targeted audiences. We ran a successful free workshop on basic uses of phones and tablets for beginners and another one on spams and security is being offered early November. Thank you to our two generous IT experts Peter Davie and John Gieroszynski. Other topics on finance, social services, taxation etc. are being explored and are to be offered in this financial year.

We have continued meeting with relevant ACT Government agencies and the Minister to add our voice to ensuring that the ACT Government maintains a sufficient pool of community facilities for community uses in both established and new areas around Canberra. The Association always welcomes opportunities to manage any new facilities once they become available.

Looking ahead, despite being in the mist of economic tough times, with our established reputation on customer service; excellent, well-equipped facilities and the devotion, commitment of our staff, we anticipate another successful year 2023-2024 ahead. We will continue the path of both managing community facilities successfully and providing community support as our main function in the years ahead.

I would like to thank Inger, Tobgay and Adam for their hard work and dedication to support me in our commitments to deliver an effective service to the community on behalf of the Association. Thanks to Colleen Daly, who volunteers to help out at the office every Tuesday. All our instructors: Kate, Warren, Susan, Gail, Alison, Maxine for their excellent work and contribution to the organisation.

My sincere thanks to the Committee for their guidance, Ian our President, who is actively involved in helping me carrying out my duties during the year. Thank you to all patrons and supporters for the continued patronage and support.

Yung Tran

Manager
October 2023

- Wednesday 7:30-Late ○ ACT Masters Squash Competition
- Saturday 8:45-10:30am ○ Beginners Yoga & Meditation
- Sunday 10-11.30am - Wednesday 6-8pm ○ Black Lion Wing Chun
- Intermediate: Friday 10:30-12pm ○ Belly-Dance
- Monday & Wednesday 6.30-8pm ○ Die Schlachtschule Canberra
- Wednesday 9:30-10:30am ○ Fitball Class
- Tuesday 11:30am-12:30pm ○ My Heart Beats
- Thursday 11am-12:00pm ○ My Heart Beats
- Wednesday 9:30-10:30am ○ Inform PT - Pilates
- Tuesday & Friday 9:30-10:30am ○ Mature Fitness Classes
- Tuesday 7-9pm ○ Maison Fencing
- Monday 9-10am ○ mSwing
- Thursday 7:15-8:45pm ○ No Lights No Lycra
- Saturday 2-4pm ○ GKR Karate
- Tuesday 11am-12pm ○ Simply Meditate
- Monday 5.30-6.30pm ○ Core Yoga
- Wednesday 3-4pm ○ Gentle Yoga
- Thursday 5:30-6:30pm ○ Flow Yoga
- Monday 3-4pm ○ Chair Yoga
- Thursday 1:30-2:30pm ○ Zumba Gold

FITNESS/ HEALTH/ SPORT/ RECREATIONAL

- 2nd Saturday of month 1:30-4:00pm ○ ACT Miniature Enthusiasts
- Wednesday 1-4pm ○ Greenleaf Care Services
- 4th Wednesday 7-10pm ○ Weston Creek Community Council
- Sunday 3-5pm ○ Australia Nepal Friendship Society
- Friday 6.45-10pm ○ Stromlo Youth Group
- CIT Skills for Carers
- 2nd & 4th Thursday of month 1:00-4:00pm ○ Canberra Lacemakers
- Friday 4:00-6:30pm ○ Perform Australia

CLUBS/ INTEREST GROUPS

- Miniature & Dollhouse Show ○ ACT Miniature Enthusiasts
- ACT & Federal Election Voting Booths
- Bonsai Show ○ Weston Creek Bonsai Club

REGULAR EVENTS

- Declarations
- Certified Copies etc.

JUSTICE OF THE PEACE

- Squash Racquets
- Racquet Repairs & Re-stringing
- Accessories

SHOP

- Bookkeeping & Payroll
- Typing
- Scanning & Email Services
- Photocopying
- Laminating
- Presentation Binding

SECRETARIAL & BOOKKEEPING SERVICES

- Great variety of books, magazines, etc.
- Some very old & some in mint condition
- Donation of books are welcome

PRE-LOVED BOOKS

- Tax Help - July to October

OTHER SERVICES

- Australian Navigators (Solid Rock Defence)
- Stromlo Christian Church
- Valley Baptist Church
- Mountains to Molehills

ORGANISATIONS (Tenants)

- FACILITIES FOR**
- Chifley Commu
 - Holt Neighbour
 - Flynn Commur
 - Weston Creek
 - Weston Neigh

Weston Creek Co
Whitney Pla

Phone: 6288 1144 /
 0466 7

Email: info@westo
 Website: www.wes

WCCC

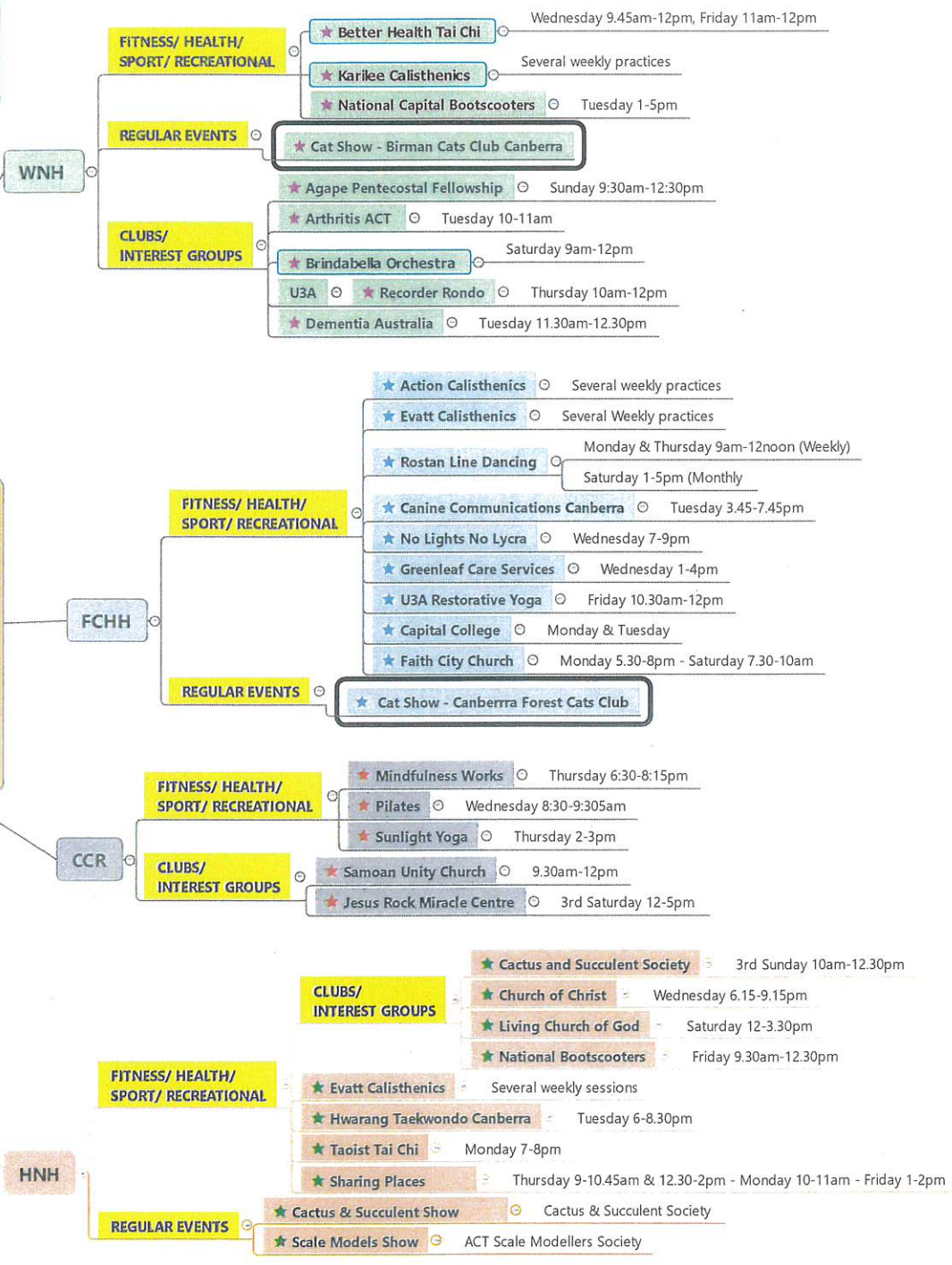


2 HNH = Holt Neighbourhood Hall - 80 Beaurepaire Crescent, HOLT

1 Chifley Community Room - 71 Maclaurin Crescent, CHIFLEY

Room (CCR)
 Hall (HNH)
 Hub Hall (FCHH)
 Community Centre (WCCC)
 Food Hall (WNH)

Community Centre
 WESTON.
 3 0144/
 85
 centre.org.au
 ccentre.org.au



Community Centre - WCCC

3 FCHH = Flynn Community Hub Hall - Hedland Circuit, FLYNN

4 WNH = Weston Neighbourhood Hall - Hilder St, WESTON

Registered Office:

Weston Creek Community Centre

Parkinson Street

WESTON ACT 2611

Phone: 6288 1144, 6288 0144, 0466 726 785.

Email: info@westoncccentre.org.au

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